



### **2023-2024 NCAP Officials Incentive Program**

Officials registered with Nation's Capital Swim Club may receive funds to be used towards competition dues for the next season, based on the number of sessions they complete. This program is run in conjunction with our Service Hours requirement. Details on the program are below:

- Nation's Capital Swim Club already pays for the registration and background check fees for NEW, FIRST TIME officials.
  - o Officials should register with USA Swimming, and pay the registration fee. The NCAP Officials chair will confirm your first-year status. Background check reimbursement requests should be sent to [kmccannon@nationscapitalswimming.com](mailto:kmccannon@nationscapitalswimming.com) with the confirmation report showing a PASSING status.

**Certified Officials will earn \$20 PER SESSION COMPLETED at PVS sanctioned meets to be used towards dues for the 2024-2025 season.**

**A credit will be applied to your account in May 2024.**

Program details:

- Officials must be registered with NCAP.
  - o Officials with athletes on multiple teams are not eligible for this program unless they have their team affiliation listed as NCAP for the entire season.
- Officials must become certified to participate.
  - o Officials who complete apprentice sessions but do not certify are not eligible. Sessions as an apprentice will count towards the incentive, but only after certification.
- Officials must complete sessions at at least ONE (1) NCAP club hosted meet.
  - o This includes the 4 mini meets, NCAP Invitational, and the Elite Qualifier Long Course meet that NCAP hosts as a club.
  - o Officials who do not volunteer at least one session at an NCAP Club meet will not be eligible for this program.
  - o PVS meets hosted by NCAP do not count towards this specific requirement.
- Sessions must be completed at PVS Sanctioned meets.
  - o High School, College, YMCA, PVS-approved or PVS-observed meets do not count towards this incentive program.
  - o Sessions MUST be recorded in OTS (Officials Tracking System)\*. Sessions not recorded by the Meet Referee are not eligible. Please make sure your record is accurate.
- Sessions must be completed between April 1, 2023 and March 31, 2024.



### **SUBMISSION PROCESS**

In April 2024, an email will be sent to all NCAP registered officials. All officials will need to send a screenshot of their OTS Officials History to Karyn McCannon

([kmccannon@nationscapitalswimming.com](mailto:kmccannon@nationscapitalswimming.com)) to confirm meet participation and that all requirements have been met. Credits will be applied to accounts prior to the 2024-2025 NCAP registration period.

-All submissions are due prior to April 30, 2024. Officials who do not provide their OTS record may not be eligible for the credit.

-OTS reporting may be able to supply information through the PVS Officials Committee, but it does not provide details on specific meets worked that fulfill program requirements. Self submission is required.

### **BECOMING AN OFFICIAL IS EASY!**

Potomac Valley Swimming (PVS) has some of the best and most comprehensive training programs in all of USA Swimming. Our officials are routinely selected for high level meets, including Futures, Junior Nationals, the US Open, World Championship Trials, and Olympic Trials!

We have THREE introductory positions to certify at- Stroke & Turn Official, Computer Operator, and Electronic Timing System (ETS) Operator. Information on each position is below. Clinics for the Table positions (Computer Operator, ETS Operator) are online and self-paced. Your summer league Stroke & Turn clinic may count as a PVS clinic- our officials volunteer in the Summer too! (Check with your League Officials coordinator directly to see if the clinic will count for dual certification).

Officials are a great group of people to know- we like to have fun, share our experiences, and have a good time- all while sharing our love of swimming. Many officials start while their children are young and continue well after they have grown and left the sport.

[How to become a Stroke & Turn Official](#)

[How to become a Computer Operator](#)

[How to become an Electronic Timing System \(ETS\) Operator](#)



8101 Wolf Trap Rd. ★ Vienna, VA 22182  
202-669-3982 ★ [www.nationscapitalswimming.com](http://www.nationscapitalswimming.com)

The finest swimming in the Nation's Capital

## UPCOMING FALL CLINCS

### Computer-Based Training Clinics - Available Any Time

[Hy-Tek Computer Operator](#)      [Register for this clinic](#)

[Timing System Operator](#)      [Register for this clinic](#)

### Upcoming Clinics

Date & Time	Clinic	Location	Instructor(s)
Wednesday, September 20 7:00 PM - 9:30 PM	<a href="#">Stroke &amp; Turn</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Thursday, September 21 7:00 PM - 9:00 PM	<a href="#">Starter</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Wednesday, September 27 7:00 PM - 9:00 PM	<a href="#">Chief Judge</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Thursday, September 28 7:00 PM - 9:00 PM	<a href="#">Administrative Official</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Tuesday, October 10 7:00 PM - 9:00 PM	<a href="#">Chief Judge</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Wednesday, October 11 7:00 PM - 9:00 PM	<a href="#">Administrative Official</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Wednesday, October 18 7:00 PM - 9:00 PM	<a href="#">Starter</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD
Thursday, October 19 7:00 PM - 9:30 PM	<a href="#">Stroke &amp; Turn</a>	<a href="#">On-Line Clinic</a> <a href="#">Registration link</a>	TBD